

-PA PLANT INBOUND DOMESTIC ROUTING GUIDE

SHIPMENTS 100 LBS OR LESS:	
UPS EXPRESS (GROUND)	ACCOUNT #: V2V604
UPS (AIR – MUST BE AUTHORIZED BY POA/USOPV)	ACCOUNT #: V2V604

SHIPMENTS > 125 LBS (GROUND):	
ALL STATES	R & L CARRIERS
NO ACCOUNT NUMBER REQUIRED. MARK THE BOL FREIGHT COLLECT AND A/C WILL BE BILLED.	
SEE PAGE TWO FOR PALLET REQUIREMENTS	

NOTE 1: SSO MUST AUTHORIZE ANY DEVIATION FROM THIS POLICY. DEVIATIONS MAY BE AUTHORIZED WHEN OUR HOUSE CARRIERS ARE UNABLE TO SERVICE A SPECIFIC LANE OR SUPPLIER.
NOTE 2: DEVIATIONS FROM THIS POLICY THAT ARE NOT AUTHORIZED BY LLC A/C SSO/USOPV/POA FREIGHT BEING CHARGED BACK TO THE SUPPLIER.
NOTE 3: PLEASE CONTACT LLC FOR INTERNATIONAL INBOUND AIR OR OUT OF VOLUME OUT OF VOLUME LBS

LLC INBOUND DOMESTIC ROUTING GUIDE

PALLET PACKAGING INSTRUCTIONS

- ALL PALLET SHIPMENTS MUST BE SHRINK WRAPPED AND STRAPPED WITH CORNER BOARD SUPPORTS TO PREVENT SHIFTING, DAMAGED AND/OR LOST PARTS.
- IT IS RECOMMENDED THAT THE STANDARD PALLET SIZE OF 40" X 48" BE STACKED NO HIGHER THAN 60".
- COILS OF METAL SHOULD ALWAYS BE SECURED TO THE PALLET WITH STRAPPING AND, IF NEEDED FOR STABILITY, ALSO SHRINK WRAPPED. MULTIPLE COILS STACKED MUST BE SEPERATED BY WOOD (OR SOME OTHER SUITABLE MATERIAL) SUPPORTS IN AT LEAST THREE POINTS. CARDBOARD OR WOOD MUST BE PLACED ON TOP OF THE SKID BEFORE STRAPPING/SHRINK WRAPPING TO PROTECT FROM ACCIDENTAL GOUGING OR SCRAPPING.
- PALLETS USED FOR HEAVY PRODUCT (INCLUDING COILS OF METAL) NEED TO BE ROBUST ENOUGH TO SUPPORT THE WEIGHT WITHOUT DAMAGE.
- ALL PALLETS WILL BE LABELED WITH TWO LABELS:
 - a. DO NOT BREAK SHRINK WRAP
 - b. DO NOT STACK
- "DO NOT BREAK SHRINK WRAP" AND "DO NOT STACK" MUST BE NOTED ON THE BILL OF LADING.
- Each box shipped, including shipments with multiple boxes on skids, must include a shipping label showing LLC's name and shipping address.
- Bill of ladings must record the number of boxes and the number of skids (Ex. 10 boxes one 1 skid)